



INTERNATIONAL CHINESE SCHOOL
国际中文学校
An Anglican School
圣公会学校

INTERNATIONAL CHINESE SCHOOL

SCHEDULE OF FEES AND CHARGES

2019

Enrolment Fees

Application Fee	\$100	The Application Fee (which is non-refundable) is payable when the Application for Enrolment is lodged.
Acceptance Fee	\$600	For new entrants to the School an Acceptance Fee is payable within 14 days of notification that a place has been offered. The School's receipt of the letter of offer signed and returned by parents together with payment of the Acceptance Fee (which is non-refundable) constitutes acceptance of the place offered. If the place is not subsequently taken up, this fee will not be refunded.

Tuition Fees

Year Group	Term (x4) Tuition Fees	Annual Tuition Fee
Kindergarten	\$1,720	\$6,880
Years 1 & 2	\$1,720	\$6,880
Years 3 & 4	\$1,720	\$6,880

Service Charges

Term (x4) Service Charges	Annual Service Charges
\$240	\$960
\$275	\$1,100
\$375	\$1,500

Please note that each term's due payment represents the termly Tuition Fee + the Service Charge.

Sibling Discount

A concession in School Fees is applied where two or more members of the immediate family concurrently attend the School and where no other concession applies, e.g., Christian Ministry Discount or Bursary. The Sibling Discount does not extend to Service Charges.

Second Child	Third Child	Fourth Child	Subsequent Children
10%	12.5%	15%	15%

Christian Ministry Workers Discount

This discount is applicable to children of Christian Ministry Workers of any denominational affiliation. The discount is 40% and is applicable to tuition fees only. Part-time Christian Workers are eligible for a pro-rata discount according to their employment load. Application in writing together with supporting documents of employment as a Christian Ministry Worker must be supplied at the point of enrolment.

Bursaries

The School does not offer bursaries at point of enrolment. Bursaries may be offered from time to time to families that already have children enrolled in the School and who meet temporary financial hardship. Examples of such hardship include, but are not limited to, death of a spouse, unforeseen loss of employment.

Notes

- The Schedule of Fees and Charges is set each year by the School Board as part of the annual budgetary process. The Board reserves the right to vary these at any time by written advice.
- The Service Charge covers classroom consumables, textbooks, photocopying, excursions and sports including transport.

Payment of Fees and Charges

Parents are to pay all Fees and Charges in advance, at the end of the first week of each term, except Fees and Charges on amended accounts and accounts raised for mid-term enrolments, which the Parents are to pay within seven days from the date of the invoice.

There are two options for payment:

1. Direct debit (preferred)
2. Credit card (Visa and Mastercard)

If Parents fail to pay an account for Fees and Charges within 21 days of the due date they will be liable to pay an overdue charge which reflects the administrative and financial cost to the School in collecting the outstanding Fees and Charges. If an account for Fees and Charges is not paid in full within 60 days from its due date, the Student's enrolment may be suspended and the Principal may without further notice refuse entry to the Student and/or terminate the Student's enrolment.

Withdrawal of a Student

Parents are to give at least one full term's notice in writing to the Principal before terminating their child/ren's enrolment. If the Parents do not give sufficient notice of termination of enrolment, they will be required to pay to the School one term's school fees. Parents agree that this amount is a genuine estimate by the School of the loss that it would suffer as a consequence of insufficient notice of termination of the Student's enrolment.

Voluntary Contributions

International Chinese School Building Fund

The School is in the process of establishing a Building Fund. Most independent schools have such Funds to assist with acquiring, constructing and maintaining school buildings. Such a Fund will be essential to the future development of the School. Voluntary donations of \$2 or more to the Building Fund will be tax deductible. Once the fund is established parents will be informed.

Contact Information

For Enrolment or Payment enquiries:

The Registrar
International Chinese School
1 View Street Chatswood
NSW 2067
registrar@intcs.nsw.edu.au



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